

TUESDAY, JULY 12, 2022
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, July 12, 2022, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Dengler, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the minutes from July 5, 2022, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated July 13, 2022, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$196,210.93 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Then and Now Certification Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated July 13, 2022, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$21,771.72 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Transfer and Reappropriations Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for TRANSFER AND REAPPROPRIATION:

\$50,000.00 – 201.3007.5506 – ALGT Contract Projects – Engineer
TO
201.3007.5505 – ALGT Materials & Supplies - Engineer

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
New Fund Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for NEW FUND:

944 – OneOhio Opioid Settlement Fund - Auditor

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
New Line Item Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for NEW LINE ITEM:

944.0000.4521 – OneOhio Opioid Settlement Fund - Auditor

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Gary Cameron:

The following is a summary of the report provided by Gary Cameron, EMA Director.

- This week Mr. Cameron will meet with Circleville PD and PCSO – Frontier Connection, attend the swearing-in ceremony for CERT members and LEPC Meeting.
- Next week Mr. Cameron will attend the school walk through with first responders – Westfall and Fire Chiefs meeting.
- General Information
 - Continue monitoring protests related to Supreme Court rulings
 - Several bomb threats at Ohio colleges and universities this past week
 - Working with PCSO on fire run cards
 - Working with Frontier to establish a fiber connection for 911 services
 - Continued reports of cyber-crime/hacking forwarded to IT
- EMA Projects
 - Full scale pipeline disaster exercise in planning stages. Scheduled for August 31 at Deer Creek State Park. Exercise was sanctioned by the SERC.

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- Continued effort to train first responders in ICS and NIMS. Training request submitted to the state. Scheduling for October and December.
- EMA inventory audit – slow progress. Reorganization of EOC garage underway. Communicating with Berger Hospital on PPE.
- EMA inventory audit – slow progress. Reorganization of EOC garage underway. Communicating with Berger Hospital on PPE.
- Issues requiring Commissioners Support/Notification: None

In the Matter of
Report Provided by Ron Custer:

The following is a summary of the report provided by Ron Custer, Dog Warden.

- Incline in the numbers of dogs due to individuals are not able to afford to take care of the dogs.
- The modification to the Pit Bull policy has been well received and the longest Pit Bull resident was adopted after two years by a volunteer.
- Mr. Custer has not heard from Pine Valley regarding the pavilion.

In the Matter of
Report Provided by Jon Brown:

The following is a summary of the report provided by Jon Brown, Maintenance Supervisor:

- The porch at the Building Department is being framed.
- Mr. Brown's focus has been getting the Maintenance crew ready for his exit. He would like to leave everyone in good positions to move on.
- Mr. Brown will touch base with Pine Valley to get a target date for the Dog Shelter pavilion.

In the Matter of
Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- Spectrum port of phones for Garage and for Dog Shelter – Scheduled to port July 25.
- Update on Eline to Prosecutor office – Another survey was completed. Nothing to report
- Rick has been facilitating Pioneer's connection to implement eCitations for JV Court. Update – Deadline was met for the grant.
- Verizon Connect installs – July 18th -20th.
- Installing network lines to phones in the Title Department.
- Mr. Adkins and Jason plan to walk the route of the fiber to GIS Locate the Hand holes.
- Eric is on vacation this week.
- Meeting with BOE to go over new directive for the Secretary of State.
- Mr. Adkins plans to work with Mark Yarnell this week on server migration and Patrol car access through Global connect.

In the Matter of
Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- **Planning Commission:**
 - No Planning Commission meeting today
- **Outstanding Plats:**
 - Expecting submittal of a sketch plan for the extension of the Columbus City Sewer south from Ashville Pike, down to the Healy property, which is controlled by VanTrust on State Route 762.

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- Expecting submittal of Bulen Pierce Road plat correcting the current right-of-way just south of State Route 762.
- **Lot Splits:**
 - Approved 2 lot split in the last week, 12 open applications currently.
- **CDBG:** No update
- **Airbase Road Development:** Had a conference call with developers pertaining to 3 parcels directly east of the current Rickenbacker Parkway East. Discussed a number of items including rezoning process, Planning Commission process, roadway improvements/extension, public utility extension, etc.
- **Zoning Inspector meetings:** Met with 2 zoning inspectors within the last week to discuss lot split and rezoning applications with the goal in mind to improve the process overall.

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, County Administrator:

- There was one BWC claims filed for the week for a custodial worker (medical only). There was no unemployment claim filed this week.
- The 2006 Dodge Stratus posted on Govdeals for JFS sold for \$1,125. Title work completed July 6th and pending pickup today, Tuesday, July 12th.
- Health Insurance update.
- Mr. Rogols reported that one new hire packet was sent out this week. Forty new hire packets have been handed out year -to-date for all departments. The Maintenance Supervisor position and full-time Custodial position are posted to the county website. No applications received to date.
- The Health and Safety Committee will be holding the Elected Officials Employee Luncheon/ Health and Safety Day Thursday, August 4th, 11:00 a.m. to 2:00 p.m.

In the Matter of
Covert License Plates Renewal Notice for
Pickaway County Sheriff's Department Vehicles:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Ohio Department of Public Safety Bureau of Motor Vehicles, Covert License Plates Renewal Notice for the Pickaway County Sheriff's Office vehicles.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
County Administrator Report:

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler informed that the DRC Project Manager approved the Jail Sewer Project to go out for bid and provided a timeline of the project.
- Mr. Dengler attended a meeting with the Sheriff, Susan Turvey, Chief Brown, Nancy Graham, and Tom Swisher regarding bill paying for the Sheriff's Office. The meeting went well and changes to take effect January 2023.
- Ms. Dengler spoke with Chris, Mullins, Engineer, regarding ditch access by Speedway at the fairgrounds. MS Consultants will need to leave access to the ditch for Engineer mowing and maintenance. Mr. Mullins requested that the current fence be pushed toward Speedway for better access.
- Ms. Dengler provided an update of the Ag Hall of Fame Inductee Plaque and signage for the wall above plaques.

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In the Matter of
Building Department Porch Project
Change Order No. 1A-1:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve Change Order No. 1A-1 for the Building Department Porch Project. Drummond Construction, Inc. shall repair existing foundation wall at perimeter of building, (3 locations). Remove deteriorated wood in-fill and replace with new concrete block. Extend block foundation to suitable bearing. Remove deteriorated wood at first floor at exterior. Cover area with new aluminum flashing and keep all existing siding, adding \$2,370.00.

Add approximately 50 square feet of porch to allow ramp to extend past building per ADA requirements. Framing to remain the same except to add three piers and framing to support upper landing. No additional decking is required. Adding \$1,300.00. Add approximately 50 square feet of concrete ramp in lieu of wood framed ramp at first two sections of ramp. Railing and post shall remain. Install per ADA requirement. Add \$1,560.00. Change order total \$5,230.00. Use remainder of allowance #1 to add a total of \$3,605.00 to the contract.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Pickaway County Sheriff's Office
Finalization of Settlement Agreement and Release
With Lawrence N. Wilson:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to execute the final Settlement Agreement and General Release made between Lawrence N. Wilson and Pickaway County and Pickaway County Sheriff. As a result, from mediation the parties agree that settlement of all disputes between the parties regarding grievance and Mr. Wilson's employment is in the best interest of all concerned and entered into an agreement to resolve the grievance and any and all claims Mr. Wilson may have or claim to have against Sheriff and other released parties.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Executive Session:

At 9:52 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (4) to discuss collective bargaining matters pertaining to healthcare for county employees; with April Dengler, County Administrator, Marc Rogols, County Deputy Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 9:55 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

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No Action taken.

In the Matter of
County Employee Benefits Consortium of Ohio, Inc.
Health and Wellness Coverage Participation Agreement:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Participation Agreement with County Employee Benefit Consortium of Ohio, Inc (CEBCO) to obtain employee benefit plan coverage effective January 1, 2023. Terms of the agreement shall commence January 1, 2023, 12:01 a.m. and terminate December 31, 2025 at 11:59 p.m. CEBCO intends to provide medical, dental, prescription drug and life insurance coverage for all officials, employees and dependents of its members.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
2023 Pickaway County Tax Budget Hearing; and,
2023 Pickaway County General and Non-General/Special Revenue Tax Budgets Approved:

The Commissioners held a Public Hearing for the Pickaway County General Fund and Non-General/Special Revenue Fund Tax Budgets for 2023 as mandated by the Ohio Revised Code (ORC). Pursuant to ORC §5705.30, a Public Hearing Notice of the date, time, and location for the hearing was advertised in the *Circleville Herald*, dated June 30, 2022. No members of the public were in attendance for the Public Hearing.

The estimated revenue and expenditures were reviewed by the commissioners based on the submittals by county elected officials and department heads. With the estimated January 1, 2023, General Fund carryover balance of \$13,000.00, estimated 2023 revenue of \$23,199,332.00, and estimated expenses of \$24,194,519.85, a General Fund ending balance of \$9,998,669.67 is being projected for 2023 General Fund.

Following the review, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Pickaway County 2023 General Fund and Non-General/Special Revenue Fund Tax Budgets as presented.

Session ended July 12, 2022, at 10:06 a.m.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Sherriff's Report:

The following is a summary of the report provided by Sheriff Hafey, County Sheriff:

- Sheriff Hafey explained that that they have one person in the process for road patrol.
- Sheriff Hafey discussed the Jail Sewer Project. There may be funds from the previous grant to help with jail improvements.

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In the Matter of
Juvenile Court and Probate Court
Scanning Project with
GeoPro Consultants, LLC:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the offsite scope and pricing from Geopro Consultants, LLC for tomography services for the Pickaway County Juvenile and Probate. Geopro Consultants, LLC shall provide transportation, boxing, prepping, scan, de-prepping, post processing, basic indexing, and return of files to their original location for the total amount of 522 banker boxes at the rate of \$600.00 per box. Billing will be monthly for completed boxes processed over the term of the three-year contract.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Jamie Barker, Adena Health System
Director of Government Relations Introduction:

Jamie Barker, Adena Health System Director of Government Relations stopped in to provide an introduction. Adena Health System has grown and recently expanding to Pickaway County and Circleville. Adena has purchased the Carlisle Building downtown Chillicothe and utilizing for office space. Mr. Barker thanked the Commissioners for their time.

In the Matter of
Resolution Approving the Expedited Type II Annexation Petition for the
Annexation of 152.469 Acres +/- in Scioto Township into the Village of Commercial Point –
SB Lane Crabtree LLC & William M. Lane Trustee of W.M. Lane Trust, Petitioner:

During business conducted while in session, the commissioners held a meeting and reviewed the Expedited Type II Annexation petition filed in their office on June 8, 2022, for the annexation of 152.469 +/- acres of Scioto Township of Pickaway County and Jackson Township of Franklin County into the Village of Commercial Point. Jackson B. Reynolds, III, Smith & Hale LLC, is the agent for the petitioners, SB Lane Crabtree LLC, and William M. Lane, Trustee of the W.M. Lane Trust, 37 West Broad Street, Suite 460, Columbus, Ohio 43215.

With no annexation agreement or cooperative economic development agreement filed with the Expedited Type II Annexation petition, the territory to be annexed may not, at any time, be withdrawn or excluded from the township pursuant to ORC 503.07. The annexed land thus remains subject to the township's real property taxes.

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No: PC-071222-49

WHEREAS, an Expedited Type II Annexation petition that met all of the engineering and legal requirements was properly filed in the Pickaway County Board of Commissioners' office on or about June 8, 2022, for the annexation of 152.469 +/- acres of Scioto Township of Pickaway County and Jackson Township of Franklin County to be annexed into the Village of Commercial Point; and,

WHEREAS, the person who signed the petition, SB Lane Crabtree LLC, and William M. Lane, Trustee of the W.M. Lane Trust, 6064 Harlem Road, Westerville, Ohio 433082, trustee of the property to be annexed; and,

WHEREAS, the petition contains the signatures of all of the property owners in the territory to be annexed; and,

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WHEREAS, the territory to be annexed does not exceed 500 acres; and,

WHEREAS, the territory to be annexed share a common boundary with the municipality for a continuous length of at least 5% of the perimeter of the territory to be annexed; and,

WHEREAS, the annexation will not create an unincorporated area of the township that is completely surrounded by the territory to be annexed; and,

WHEREAS, no street or highway will be divided by the boundary between the municipality and township so as to create a road maintenance problem; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby approves the Expedited Annexation of 152.469 +/- acres of Scioto Township of Pickaway County and Jackson Township of Franklin County into the Village of Commercial Point, Pickaway County, Ohio, filed by Jackson B. Reynolds, III, Smith & Hale LLC, is the agent for the petitioners, SB Lane Crabtree LLC, and William M. Lane, Trustee of the W.M. Lane Trust.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

~Certification~

I, Angela Karr, Clerk to the Pickaway County Board of Commissioners, hereby certify that this is a true and accurate record of the proceedings of the board and may be found in Journal #67, pages dated July 12, 2022.

Angela Karr

In the Matter of
Pretrial, Probation & Parole Supervision Week Resolution:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-071222-50

PRETRIAL, PROBATION, AND PAROLE SUPERVISION WEEK

WHEREAS, community corrections is an essential part of the justice system; and

WHEREAS, community corrections professionals uphold the law with dignity, while recognizing the right of the public to be safe-guarded from criminal activity; and

WHEREAS, community corrections professionals are responsible for supervising adult and juvenile offenders in the community; and

WHEREAS, community corrections professionals are trained professionals who provide services and referrals for offenders; and

WHEREAS, community corrections professionals work in partnership with community agencies and groups; and

WHEREAS, community corrections professionals promote prevention, intervention and advocacy; and

WHEREAS, community corrections professionals provide services, support, and protection for victims; and

WHEREAS, community corrections professionals advocate community and restorative justice; and

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WHEREAS, community corrections professionals are a true Force for Positive Change in their communities, and;

THEREFORE BE IT RESOLVED, the Pickaway County Board of Commissioners are and encourage all citizens to honor these community corrections professionals and to recognize their achievements, and hereby proclaim

July 17, 2022 – July 23, 2022
As
Pretrial, Probation, and Parole Supervision Week
in
Pickaway County

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending July 9, 2022.

A total of \$85.00 was reported being collected as follows: \$30 in dog licenses and \$55 in private donations.

One (1) stray dog was processed in; three (3) dogs were adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Henson, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
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Attest: Angela Karr, Clerk